

## Medical Assistant Flashcards PDF

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What is the primary role of a medical assistant?

The primary role of a medical assistant is to support healthcare professionals in clinical and administrative tasks.

What are some common administrative duties of a medical assistant?

Common administrative duties include scheduling appointments, managing patient records, and handling billing and insurance claims.

What clinical tasks can a medical assistant perform?

Clinical tasks may include taking patient histories, measuring vital signs, and assisting with examinations.

What is the importance of patient confidentiality in a medical setting?

Patient confidentiality is crucial to protect patient privacy and maintain trust in the healthcare system.

What is the purpose of taking vital signs?

Taking vital signs helps assess a patient's health status and detect any potential medical issues.

What is the correct way to greet a patient?

The correct way to greet a patient is to introduce yourself, smile, and ask how you can assist them.

What should a medical assistant do if a patient is in distress?

If a patient is in distress, the medical assistant should remain calm, assess the situation, and seek immediate help from a healthcare provider.

What is the role of a medical assistant in patient education?

A medical assistant plays a role in patient education by providing information about medications, procedures, and health maintenance.

What are the key components of a medical history?

Key components of a medical history include the patient's current health status, past medical history, family history, and medication list.

How should a medical assistant handle a difficult patient?

A medical assistant should listen actively, remain empathetic, and try to resolve the patient's concerns while maintaining professionalism.